Production Batch Record Form & Traceability Record

| Date made: | Batch #: | Product/ variety: | Quantity manufactured: | Best Before Date applied to label: | |
|--------------------------------------|-------------------|-------------------|------------------------------------|------------------------------------|--|
| Ingredients & | Best Before/Batch | n codes: | | | |
| Eg Flour BB22/01/23 batch TM09230122 | | | | | |
| | | | | | |
| Production no | otes/ any issues | | | Name: Signed: | |
| Customers supplied: | | Date supplied | Quantity supplied to each customer | Quantity remaining in stock | |
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Traceability of individual ingredients

For ingredients that are not included in your batch production records, record below the Best Before date and Batch number of the product, and the date it was opened. If a supplier recalls an ingredient, check this record and identify all products you made with it since the date opened until the next batch was opened.

| Ingredient | Best Before & Batch |
|------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| | Date opened |
| | BB: | | | | | |
| | Batch: | | | | | |
| | Date: | | | | | |
| | BB: | | | | | |
| | Batch: | | | | | |
| | Date: | | | | | |
| | BB: | | | | | |
| | Batch: | | | | | |
| | Date: | | | | | |
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